

## INFORMATION CLAUSE

Detailed information concerning the processing of your personal data by the Wrocław Opera:

### 1. Data protection controller:

The controller of your personal data is the Wrocław Opera, with its registered office in Wrocław (hereinafter: we). You can contact us by post sent to: ul. Świdnicka 35, 50-066 Wrocław

### 2. Data protection inspector:

We have designated a data protection inspector. The inspector is a person you can contact in all matters concerning the processing of your personal data and exercise of your rights associated with data processing. The inspector can be contacted in the following manner:

- by post sent to: ul. Świdnicka 35, 50-066 Wrocław

- by e-mail: [iod@opera.wroclaw.pl](mailto:iod@opera.wroclaw.pl)

### 3. Purposes of your personal data processing:

We will process your personal data for the following purposes:

- 1) ongoing recruitment processes;
- 3) responding to your letters, complaints and requests;
- 4) discharging obligations under the Public Information Act of 6 September 2001.

### 4. Legal basis for the processing of your personal data:

- 1) processing is necessary for the performance of a contract or in order to take steps at your request prior to entering into a contract (Article 6(1)(b) GDPR);
- 2) processing is necessary for compliance with a legal obligation to which the controller is subject (Article 6(1)(c) GDPR).

### 5. Period of your data storage:

We will store your data included in:

- 2) personnel, tax or accounting documentation – until the expiry of the obligation to store the data as required by specific provisions;
- 3) other personal data will be stored until the end of the limitation period for claims under a contract.

## 6. Recipients of your personal data

We will give your personal data to

- Public authorities and entities authorised to receive the data under the existing legal regulations, e.g. courts, law enforcement agencies or state institutions, when they demand such data on a relevant legal basis;
- As required by applicants acting under the Public Information Act of 6 September 2001.

## 7. Transfer of data outside the European Economic Area

Your personal data will not be transferred outside the European Economic Area.

## 8. Rights associated with personal data processing

You have the following rights associated with personal data processing:

- right to access your personal data;
- right to demand that your personal data be corrected;
- right to demand that your personal data processing be limited;
- right to transfer your personal data, i.e. right to receive from us your personal data in a structured, commonly used and readable IT format . You can send these data to another data controller or demand that we send these data to another data controller. However, we will do so only if such transfer is technically possible.

The giving of your personal data is voluntary but necessary for contract performance and for the controller to discharge its legal obligations. In order to exercise the above rights, please contact us or our data protection inspector (contact data in points 1 and 2 above).

## 9. Right to lodge a complaint with a relevant authority.

You also have the right to lodge a complaint with the authority supervising personal data protection, i.e. President of the Personal Data Protection Office.